

# Kentisbury and Trentishoe Parish Council

I hereby give you notice of a meeting of the above-named Parish Council to be held on  
**Monday 8th January 2024 at 7.30pm in Kentisbury & Trentishoe Village Hall**

**Members of the public are more than welcome to attend**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:

## AGENDA

*This meeting may be recorded*

01/1/24	Welcome by the Chairman and Introduction.					
02/1/24	Open Public Participation Session					
03/1/24	<b>Reports:</b> a) Police Report - b) County Council Report - County Councillor A Davis c) District Council Report - District Councillors J Patrinos/M Prowse					
<b>Closed Council Session</b>						
04/1/24	To receive apologies for absence.					
05/1/24	Declarations of Members Interests					
06/1/24	To approve and to sign the Minutes as an accurate record of the meeting held on 4th December 2023 and meetings held in June and July 23.					
07/1/24	Matters arising ( <i>that are not individual items listed on this agenda</i> )					
08/1/24	<b>New Planning applications, requiring a K&amp;TPC response:</b> <b>Reference: 77990:</b> Variation of condition 4a (occupation restriction) attached to planning permission 49364 to allow the 28 day restriction lifted to 12 months at The Threshing Barn Higher Patchole Farm Kentisbury Barnstaple Devon EX31 4NB					
09/1/24	<b>Planning applications, pending or decided- Cllrs to note, particularly a) and b) below:</b> a) ENPA <b>62/62/23/001</b> Location: Land adjacent to Tattiscombe Farm. Proposed raising of existing stream to allow re-wetting of existing field. Creating new ponds and wetland habitat, together with, the creation of gully into existing pond (deadline extension: 10/10/23). The Parish Council submitted a response of 'No Objection'. <b>Status: approved with conditions.</b> b) ENPA <b>62/50/23/017</b> Location: VENTION COTTAGE, PARRACOMBE. Proposed erection of outbuilding together with installation of door, roof light and flue to existing outbuilding. The Parish Council submitted a response of 'No Objection' to this planning application. <b>Status: 'Approved with conditions</b> c) <b>77378</b> (Calvert Trust) K&TPC objected. Status: <b>Still under consideration.</b> d) <b>77572</b> barn to rear of Homeside Kentisbury - K&TPC submitted no objection. Status: <b>Still under consideration.</b> e) <b>76857</b> land at Ley Lane Patchole) NB Cllrs noted the holding of a public meeting on 6th September, Barnstaple. Status: <b>Still under consideration.</b> f) <b>77895</b> Conversion and extension of redundant rural building to form a dwelling and erection of carport at The Stables Kentisbury Barnstaple Devon EX31 4NB. The Parish Council had submitted a response of 'No Objection'. <b>Current status: under consideration</b>					
10/1/24	<b>Other planning matters - inc any new applications received since Agenda was compiled</b> a) Discussion re NDDC planning policy and feedback to Cllr Prowse.					
11/1/24	<b>Roles and responsibilities (reports, if any):</b> a) Village Hall - Cllr Deen b) Mary Jones Trust - Cllr Isaac c) PROWS (public rights of way/footpaths) - Cllr Walley d) Play Area Inspection - Cllr Dunn e) Defibrillator report - (Cllrs Isaac, Deen, Mathers - weekly check shared). f) Human Resources - Cllr Dunn - to update re clerk position					
12/1/24	<b>Finance - clerk to update</b> a) Clerk to update re clerk online banking access. b) clerk to update re accounts: income, expenditure, balance etc Treasurer's Account:					
	Date	Invoice number	Information	In £	Out £	Balance
	4/12/23					9517.79

	18/12/23		Community Cllr Grant (culvert installation)	250.00		9767.79
	22/12/23		PKF AGAR late fee		48.00	9719.79
	22/12/23		Village Hall Fund for hire of VH 4/22-3/23 for parish council meetings		100.00	9619.79
	2/1/24		One-off payment to previous clerk for work carried out between Feb 23 and July 2023		191.64	9428.15
<p>Savings account balance on 2/1/24: £2,983.19</p> <p>c) To approve any outstanding invoices (e.g. cllr Isaac keys £15). Cheques and invoices to be signed where necessary.  d) Grass keep - Clerk and Cllr Pile to update.  e) Final budget projection to be approved and signed by Chair and any Asset register approved.  f) English Woodland Grant Scheme - clerk to update.  g) Community Councillor Grant (CCG 22/23 / 97) - Clerk to update cllrs  h) Community Ownership Fund - clerk to raise awareness of availability</p>						
13/1/24	<b>Old School Education Foundation</b> - Cllr Pile to update					
14/1/24	<b>Urgent items received between publication of the agenda and the Parish Council Meeting</b>					
15/1/24	<b>Correspondence</b>					
16/1/24	<b>Draft Transport Strategy</b> - cllrs to discuss information sent out by Cllr Davis					
17/1/24	<b>Items for next agenda:</b>  <b>Date and time of next meeting: Monday 5th February 2024 7.30pm, Kentisbury Village Hall</b>					

Signed: *S Sheehan*

Sophie Sheehan (Clerk to Kentisbury and Trentishoe Parish Council–2nd January 2024) [clerk.ktparishcouncil@gmail.com](mailto:clerk.ktparishcouncil@gmail.com)