

Kentisbury and Trentishoe Parish Council

I hereby give you notice of a meeting of the above-named Parish Council to be held on
Monday 6th November 2023 at 7.30pm in Kentisbury & Trentishoe Village Hall

Members of the public are more than welcome to attend

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:

AGENDA

This meeting may be recorded

01/11/23	Welcome by the Chairman and Introduction.
02/11/23	Open Public Participation Session
03/11/23	Reports: a) Police Report - b) County Council Report - County Councillor A Davis c) District Council Report - District Councillors J Patrinos/M Prowse
Closed Council Session	
04/11/23	To receive apologies for absence
05/11/23	Declarations of Members Interests
06/11/23	To approve and to sign the Minutes of the meeting held on 9th October 2023 and any other minutes not yet approved since February 2023
07/11/23	Matters arising (<i>that are not individual items listed on this agenda</i>)
08/11/23	New Planning applications, requiring a K&TPC response: None as at 31/10/23
09/11/23	Planning applications, pending or decided: a) ENPA 62/62/23/001 Location: Land adjacent to Tattiscombe Farm. Proposed raising of existing stream to allow re-wetting of existing field. Creating new ponds and wetland habitat, together with, the creation of gulley into existing pond (deadline extension: 10/10/23). The Parish Council resolved to submit a response of 'No Objection' . Status: Consultation Stage . b) ENPA 62/50/23/017. Location: VENTION COTTAGE, PARRACOMBE. Proposed erection of outbuilding together with installation of door, roof light and flue to existing outbuilding. The Parish Council resolved to submit 'No Objection' to this planning application, as it believes the plans will not directly affect the Parish and its parishioners, and is happy to leave the decision in the hands of the delegated planning officers. Status: Registered . c) NDDC 77652 Kentisbury Mill Kentisbury. Proposal: Retrospective application for the regularisation of holiday unit. The Parish Council resolved to support this application. Status: Still under consideration . d) 77378 (Calvert Trust) K&TPC objected. Status: Still under consideration . e) 77450 (Calvert Trust) K&TPC objected. Status: Decision Approved . f) 77572 barn to rear of Homeside Kentisbury - K&TPC submitted no objection. Status: Still under consideration . g) 76857 (land at Ley Lane Patchole) NB Cllrs noted the holding of a public meeting on 6th September, Barnstaple. Status: Still under consideration . Cllr Prowse reported that there had been a long debate at the meeting about the need to reduce the scale and height if planning permission for a dwelling was to go ahead h) ENPA 62/62/22/003 Trentishoe Coombe. Retrospective. Approved with conditions i) ENPA 62/62/22/004LB Trentishoe Coombe. Retrospective Listed Buildings Consent. Approved with conditions.
10/11/23	Other planning matters - inc any applications received since Agenda was compiled
11/11/23	Roles and responsibilities (reports, if any): a) Village Hall - Cllr Deen b) Mary Jones Trust - Cllr Isaac - to feed back re closure of account c) PROWS (public rights of way/footpaths) - Cllr Walley d) Play Area Inspection - Cllr Dunn e) Defibrillator report - (Cllrs Isaac, Deen, Mathers - shared). Clerk to update re Circuit and collect data from cllrs f) Human Resources - Cllr Dunn - update re advert for permanent clerk
12/11/23	K&TPC documents and policies: Clerk to update and cllrs to discuss & resolve next steps Draft documents & policies circulated prior to meeting (e.g Standing Orders, Financial Regulations, Code of Conduct, Human Resources etc)
13/11/23	Finance - clerk to update a) Clerk to update re clerk online banking access. Cllr Isaac to update re cllr online banking access. b) clerk to update re accounts: income, expenditure, balance etc Since last meeting, as far as clerk is aware: income: £0 Expenditure: £0 Balance in Treasurer's bank acct: £9517.79. Balance in savings approx: £2,820. c) To approve any outstanding invoices (e.g. cllr Isaac keys £15 & fee from PKF auditors £48,). Cheques to be signed where necessary

	<p>d) Grass keep - Clerk and Cllr Pile to update</p> <p>e) Draft budget and precept - cllrs to discuss and approve</p> <p>f) English Woodland Grant Scheme - clerk to update</p> <p>g) Community Councillor Grant (CCG 22/23 / 97) - cllrs to update clerk regarding situation and to sign claim form if appropriate (£250 to Kentisbury and Trentishoe Parish Council toward the cost of project "Installation of culvert in Community Woodland).</p> <p>h) Funding/donation request from North Devon Record Office - Cllrs to discuss and resolve decision</p>
14/11/23	Old School Education Foundation - Cllr Pile to update
15/11/23	Urgent items received between publication of the agenda and the Parish Council Meeting
16/11/23	The Pension Regulator correspondence update - cllrs to decide next steps (Cllr Isaac to update re any info she has)
17/11/23	Correspondence
18/11/23	Polling station review: clerk to give printed out copy to display on village hall noticeboard - discuss survey response from cllrs.
19/11/23	<p>Items for next agenda:</p> <p>Date and time of next meeting: Monday 4th December 7.30pm, Kentisbury Village Hall</p>

Signed: *S Sheehan*

Sophie Sheehan (Clerk to Kentisbury and Trentishoe Parish Council – 31st October 2023) clerk.ktparishcouncil@gmail.com