

DRAFT MINUTES FOR CONFIRMATION AT NEXT MEETING

MINUTES OF A MEETING OF KENTISBURY and TRENTISHOE PARISH
COUNCIL HELD ON THURSDAY 27TH JUNE 2023 AT 7.00 pm

Present: - Councillors Pile, Isaac, Dunn, Walley and Fiona.....

Cllr Walley took the minutes

In Attendance: County Councillor Andrea Davis

1 APOLOGIES

District Cllr M Prowse

2. ELECTION OF CHAIRMAN

County Councillor Davis took the chair in the absence of a past chairman or Clerk for the nominations for Chairman.

P; Cllr Isaac

S; Cllr Dunn proposed Cllr Pile as chairman for the ensuing year.

There were no other nominations.

Councillor Pile read the acceptance of office.

Cllr Pile took the Chair

3. ELECTION OF VICE CHAIRMAN

P; Cllr Isaac

S; Cllr Pile proposed Cllr Dunn as Vice Chairman

4 CO OPTION OF COUNCILLOR

Cllr Pile proposed, seconded Cllr Isaac to co opt Ms Fiona

3 PUBLIC QUESTION TIME

The following questions were raised by Parishioners:

a) Cllr Davis as a Parishioner asked that the triangle could be considered for grass cutting.

**4 ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE
CHAIR SHOULD BE CONSIDERD AS A MATTER OF URGENCY**

There were none

5 DECLARATIONS OF INTEREST

There were no declarations of interest

6 APPROVAL OF MINUTES

There were no minutes available..

PT MINUTES FOR CONFIRMATION AT NEXT MEETING

CURRENT POSITION; UPDATE

other positions normally decided at the annual meeting were postponed until the next meeting to give more opportunity for new councillors to consider how they would like to be involved in the workings of the Parish Council.

ently the Parish Council cannot not access the bank account, invoices were to be discussed at the next meeting when it was hoped that the bank account would be functioning with mandates available for signing, the statements available and the up to date balances known.

Issue will contact NDC for Code of Conduct training (if available)

Dunn will contact DALC for advice concerning recruiting a Parish Clerk, training available for councillors and any outstanding invoice from DALC.

CORRESPONDENCE

There was no correspondence reported

DATES OF FUTURE MEETINGS

It was suggested that an ordinary Parish Council meeting be held on 13th July 2023 to agree the budget and accounts for 2021/22 and 2022/23 and budget for 2023/24.
To select a Parish Clerk
To discuss various outside bodies and Parish Council responsibilities
The meeting will be on the 24th July at 7:00pm.
Future meetings shall be on the first Monday of the month in the village hall at 7:00pm.

At 8.20 p.m.

DRAFT MINUTES FOR CONFIRMATION AT NEXT MEETING

6. CURRENT POSITION: UPDATE

The other positions normally decided at the annual meeting were postponed until the next meeting to give more opportunity for new councillors to consider how they would like to be involved in the workings of the Parish Council.

Currently the Parish Council cannot not access the bank account, invoices were to be discussed at the next meeting when it was hoped that the bank account would be functioning with mandates available for signing, the statements available and the up to date balances known.

Cllr Isaac will contact NDC for Code of Conduct training (if available)

Cllr Dunn will contact DALC for advice concerning recruiting a Parish Clerk, training available for councillors and any outstanding invoice from DALC.

7. CORRESPONDENCE

There was no correspondence reported

8. DATES OF FUTURE MEETINGS

It was agreed that an extra-ordinary Parish Council meeting be held on 13th July 2023 to agree

1. the bank reconciliation and accounts for 2021/22 and 2022/23 and budget for 2023/24.
2. To advertise for a Parish Clerk
3. To agree the Cllrs on various outside bodies and Parish Council responsibilities

The next meeting after this will be on the 24th July at 7:00pm.

Subsequently, meetings shall be on the first Monday of the month in the village hall at 7:00pm.

The meeting ended at 8.20 p.m.