

# Kentisbury and Trentishoe Parish Council

I hereby give you notice of a meeting of the above-named Parish Council to be held on  
**Monday 4th December 2023 at 7.30pm in Kentisbury & Trentishoe Village Hall**

**Members of the public are more than welcome to attend**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:

## **AGENDA**

*This meeting may be recorded*

01/12/23	<b>Welcome by the Chairman and Introduction.</b>
02/12/23	<b>Open Public Participation Session</b>
03/12/23	<b>Reports:</b> a) <b>Police Report</b> - b) <b>County Council Report</b> - County Councillor A Davis c) <b>District Council Report</b> - District Councillors J Patrinos/M Prowse
<b>Closed Council Session</b>	
04/12/23	<b>To receive apologies for absence.</b>
05/12/23	<b>Declarations of Members Interests</b>
06/12/23	<b>To approve and to sign the Minutes as an accurate record of the meeting held on 6th November 2023 and any other minutes not yet approved since February 2023.</b>
07/12/23	<b>Matters arising</b> ( <i>that are not individual items listed on this agenda</i> )
08/12/23	<b>New Planning applications, requiring a K&amp;TPC response:</b> a) <b>77895</b> Conversion and extension of redundant rural building to form a dwelling and erection of carport at The Stables Kentisbury Barnstaple Devon EX31 4NB.
09/12/23	<b>Planning applications, pending or decided:</b> a) ENPA <b>62/62/23/001</b> Location: Land adjacent to Tattiscombe Farm. Proposed raising of existing stream to allow re-wetting of existing field. Creating new ponds and wetland habitat, together with, the creation of gully into existing pond (deadline extension: 10/10/23). <b>The Parish Council resolved to submit a response of 'No Objection'</b> . Status: <b>Registered</b> . b) ENPA <b>62/50/23/017</b> . Location: VENTION COTTAGE, PARRACOMBE. Proposed erection of outbuilding together with installation of door, roof light and flue to existing outbuilding. <b>The Parish Council resolved to submit 'No Objection' to this planning application, as it believes the plans will not directly affect the Parish and its parishioners, and is happy to leave the decision in the hands of the delegated planning officers.</b> Status: <b>Registered</b> . c) NDDC <b>77652</b> Kentisbury Mill Kentisbury. Proposal: Retrospective application for the regularisation of holiday unit. The Parish Council resolved to support this application. Status: <b>Approved 9/11/23</b> . d) <b>77378</b> (Calvert Trust) K&TPC objected. Status: <b>Still under consideration</b> . e) <b>77572</b> barn to rear of Homeside Kentisbury - K&TPC submitted no objection. Status: <b>Still under consideration</b> . f) <b>76857</b> land at Ley Lane Patchole) NB Cllrs noted the holding of a public meeting on 6th September, Barnstaple. Status: <b>Still under consideration</b> . Cllr Prowse reported that there had been a long debate at the meeting about the need to reduce the scale and height if planning permission for a dwelling was to go ahead.
10/12/23	<b>Other planning matters - inc any new applications received since Agenda was compiled</b>
11/12/23	<b>Roles and responsibilities (reports, if any):</b> a) Village Hall - Cllr Deen b) Mary Jones Trust - Cllr Isaac c) PROWS (public rights of way/footpaths) - Cllr Walley d) Play Area Inspection - Cllr Dunn e) Defibrillator report - (Cllrs Isaac, Deen, Mathers - weekly check shared). Clerk to update. f) Human Resources - Cllr Dunn
12/12/23	<b>Finance - clerk to update</b> a) Clerk to update re clerk online banking access. b) clerk to update re accounts: income, expenditure, balance etc Since last meeting, as far as clerk is aware: income: £0 Expenditure: £0 Balance in Treasurer's bank acct: £9517.79. Balance in savings approx: £2,821. c) To approve any outstanding invoices (e.g. cllr Isaac keys £15 &). Cheques and invoices to be signed where necessary. d) Grass keep - Clerk and Cllr Pile to update. e) Final budget projection to be approved and signed by Chair and any Asset register update from cllrs? f) English Woodland Grant Scheme - clerk to update. g) Community Councillor Grant (CCG 22/23 / 97) - Clerk to update cllrs
13/12/23	<b>Old School Education Foundation</b> - Cllr Pile to update

14/12/23	<b>Urgent items received between publication of the agenda and the Parish Council Meeting</b>
15/12/23	<b>The Pension Regulator correspondence update</b> - Clerk to update
16/12/23	<b>Correspondence</b>
17/12/23	<b>Items for next agenda:</b> NDDC planning policy discussion and feedback to Cllr Prowse. <b>Date and time of next meeting: Monday 8th January 2024 7.30pm, Kentisbury Village Hall</b>

Signed: *S Sheehan*

Sophie Sheehan (*Clerk to Kentisbury and Trentishoe Parish Council–28th November 2023*) [clerk.ktparishcouncil@gmail.com](mailto:clerk.ktparishcouncil@gmail.com)