

# Kentisbury and Trentishoe Parish Council

I hereby give you notice of a meeting of the above-named Parish Council to be held on  
**Monday 4th March 2024 at 7.30pm in Kentisbury & Trentishoe Village Hall**

**Members of the public are more than welcome to attend**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:

## **AGENDA**

*This meeting may be recorded*

01/3/24	Welcome by the Chairman and Introduction.
02/3/24	Open Public Participation Session
03/3/24	<p><b>Reports:</b></p> <p>a) <b>Police Report</b></p> <p>b) <b>County Council Report</b> - County Councillor A Davis</p> <p>c) <b>District Council Report</b> - District Councillors J Patrinos/M Prowse</p>
<b>Closed Council Session</b>	
04/3/24	To receive apologies for absence:
05/3/24	Declarations of Members Interests
06/3/24	To approve and to sign the Minutes as an accurate record of the meeting held on 5th February 2024
07/3/24	Matters arising ( <i>that are not individual items listed on this agenda</i> )
08/3/24	<p>a) <b>New Planning applications, requiring a K&amp;TPC response:</b></p> <p><b>12/2/24: Application No: 62/62/24/001</b> Application Type: Alteration/Lift Condition. Grid Ref. Easting:262917.84. Grid Ref. Northing: 145283.03 Parish: Trentishoe. Location: MIDDLE DEAN FARM, TRENTISHOE, PARRACOMBE, BARNSTAPLE, EX31 4PJ Proposal: Proposed removal of conditions 14 &amp; 15 of approved application 62/62/15/001</p> <p>b) <b>Planning application re Discharge of Condition for Cllrs to note:</b></p> <p><b>62/62/24/002DC</b> Trentishoe TRENTISHOE COOMBE, TRENTISHOE, PARRACOMBE, BARNSTAPLE, EX31 4QB Proposed Discharge of Condition 3 (Glazing) of approved application 62/62/22/004LB</p>
09/3/24	<p><b>Planning applications, pending or decided. Cllrs to note:</b></p> <p>a) <b>77378</b> (Calvert Trust) K&amp;TPC objected. Status: <b>Still under consideration.</b></p> <p>b) <b>77572</b> barn to rear of Homeside Kentisbury - K&amp;TPC submitted no objection. <b>Status: Still under consideration.</b></p> <p>c) <b>77895</b> Conversion and extension of redundant rural building to form a dwelling and erection of carport at The Stables Kentisbury Barnstaple Devon EX31 4NB. The Parish Council had submitted a response of 'No Objection'. <b>Current status: under consideration</b></p> <p>d) <b>Reference: 77990</b> Variation of condition 4a (occupation restriction) attached to planning permission 49364 to allow the 28 day restriction lifted to 12 months at The Threshing Barn Higher Patchole Farm Kentisbury Barnstaple Devon EX31 4NB Grid The Parish Council submitted a response of 'Support'. <b>Status: under consideration</b></p> <p>e) <b>78024:</b> Erection of an agricultural building at South Ley Farm Kentisbury Barnstaple, Devon EX31 4NT Consultation deadline extension had been granted by NDDC. Cllrs resolved to submit a response of 'No Objection'. <b>Status: under consideration</b></p> <p>f) <b>78197:</b> Demolition of barn and erection of sustainable dwelling following on from planning approval 77382 at Barn at Barnstone Barn Kentisbury Barnstaple Devon EX31 4NL. The Cllrs resolved to submit a response of 'Objection'. <b>Status: under consideration</b></p> <p>g) <b>ENPA Application No: WTPO 24/01 Application Type: WTPO.</b> Parish: Parracombe, Kentisbury. Location: Exmoor National Park Car Park, Blackmoor Gate, Devon. Proposal: Works to trees subject to a tree preservation order: 4no. Beech trees (T0019 - T0022) - crown reduction works to all 4 trees of up to 3m in height and 3m in spread. Cllrs resolved to support it. <b>Status: Consultation stage</b></p>
10/3/24	<p><b>Other planning matters - inc any new applications received since Agenda was compiled</b></p> <p>a) Discussion re NDDC planning policy and feedback to Cllr Prowse - anything Cllrs wish to discuss/comment on?</p>
11/3/24	<p><b>Roles and responsibilities (reports, if any):</b></p> <p>a) Village Hall - Cllr Deen</p> <p>b) Mary Jones Trust - Cllr Isaac</p> <p>c) PROWS (public rights of way/footpaths) - Cllr Walley</p> <p>d) Play Area Inspection - Cllr Dunn</p> <p>e) Defibrillator report - (Cllrs Isaac, Deen, Mathers - weekly check shared). Clerk updated The Circuit after last month's check. Cllrs to update re latest defib checks.</p> <p>f) Human Resources - Cllr Dunn. Cllrs to discuss and decide next steps re recruitment of a permanent clerk.</p>
12/3/24	<p><b>Finance - clerk to update</b></p> <p>a) clerk to update re accounts: income, expenditure, balance etc</p>

Since last meeting accounts: Key cutting (£15) paid.Treasurer's Account:					
Date	Invoice number	Information	In £	Out £	Balance
1/2/24					9803.15
26/2/24		Key cutting - Cllr Isaac		15.00	9788.15
<p>Savings account balance on 26/2/24: £2989.52</p> <p>b) To approve any outstanding invoices (eg. one-off payment for key selected admin services of current temporary/locum clerk from Aug 23 - 31 March 2024).</p> <p>c) Grass keep - Clerk to update (2023/24 + 2024/25).</p> <p>d) Precept update</p> <p>e) Grass cut tender: Clerk to update and Cllrs to approve grass-cut tender advert</p> <p>f) Allotment fund - Clerk to update and Cllrs to resolve next steps.</p> <p>g) ICO - Clerk to update</p> <p>h) Insurance - Clerk to update</p>					
13/3/24	<b>Old School Education Foundation</b> - Cllr Pile to update				
14/3/24	<b>Urgent items received between publication of the agenda and the Parish Council Meeting</b>				
15/3/24	<b>Correspondence</b>				
16/3/24	<b>Electrical Vehicle Charging at Village Hall Car Park</b> - Cllrs to discuss (in KTPC Feb report from Cllr Davis circulated prior to meeting)				
17/3/24	<b>Items for next agenda: Annual Parish Meeting</b> <b>Date and time of next meeting: Monday 8th April 2024 7.30pm, Kentisbury Village Hall</b>				

Signed: *S Sheehan*

Sophie Sheehan (Clerk to Kentisbury and Trentishoe Parish Council– 27th February 2024) [clerk.ktparishcouncil@gmail.com](mailto:clerk.ktparishcouncil@gmail.com)